

EARLY GRADUATION REQUEST

Board Policy

No student shall receive a diploma from Logan Elm High School in advance of his or her normal graduation date as determined by credits, grade level placement and course requirements unless a written request for early graduation is made to the principal. This request shall be made the student's sophomore year at the beginning of the scheduling process for the junior year but no later than the end of April. All parts of the Ohio Graduation Test must be passed by the end of the sophomore year prior to the approval for early graduation. The principal will hold a meeting with the student and his or her parents to discuss early graduation along with other educational options.

Seniors do not have to meet with the Principal but must submit this form to guidance during the scheduling process of their intent to complete all requirements by the end of the 1st semester may be considered an early graduate. Diplomas will be distributed at the commencement ceremony at the end of the 2nd semester.

* Seniors who have not passed all parts of the proficiency test may enjoy inactive status for the 2nd semester. They must realize and accept the fact they will not receive a diploma until this requirement is passed. Responsibility for proficiency remediation and attendance for testing lies with the student.

I (print name) _____ have read and understand the Logan Elm Board Policy pertaining to early graduation. I also understand that my parent's and I must meet with the principal to discuss all options if I am only a sophomore.

Juniors may discuss first semester graduation with the guidance department who in turn will gain approval from the principal.

Signed _____

Date _____

I would like to offer the following information to support my request.

1. I have passed _____ parts of the 9th Grade Proficiency test or the Ohio Graduation Test.

A. I am a junior and have not passed the following tests _____.
I understand I can become inactive but I must pass all parts before I can officially Graduate and receive a diploma.

2. At the end of this year I will have acquired _____ credits. I can meet the graduation credit requirement by taking the following classes next year.

_____	_____
_____	_____
_____	_____
_____	_____

3. I want to graduate early because:

4. My career goals:

5. I (parent or guardian name) _____ have discussed this opportunity with our son or daughter and support this request. Please set up an appointment with the principal.

Signature _____ Date _____

A. I am eighteen and refuse to discuss this with my parent or guardian. (initial) _____

6. Notes from principal meeting:

7. Approved

Disapproved

Date _____

Principal's Signature _____